

ETID

ELECTRONIC TURN IN DOCUMENT

GENERATOR PROCESSES
CREATING, EDITING, DELETING ETIDS
April 2010

SIMPLIFYING THE TURN IN PROCESS

ETID – DRMS WEB

DEFENSE LOGISTICS AGENCY
Defense Reutilization & Marketing
DoD's Provider of Choice for Worldwide Reuse, Recycling and Disposal

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DRMS HOME

DRMS (DRMO) Locations

Military/Government Usable Property Turn-Ins

Military/Government Scrap Property Turn-Ins

» Electronic Turn-In Document (ETID)

» Web Based Documents (WEB DOCs)

Property Search for Military, Federal, State & Special Programs

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ABOUT DRMS **PUBLIC AFFAIRS**

Welcome

ETID System

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ETID Additional Information

The Defense Reutilization and Marketing Service is part of the Agency. Our mission is to provide the DoD's best value service with great performance to our customers for the reuse, transfer, and disposal of military and government property.

Address  <http://www.drms.dla.mil/>

ETID (Electronic Turn-In Document)

ETID is a document system for generating activities. ETID is a full service turn-in system that assists customers in preparing and maintaining their Turn-In records. A system that creates correct, legible, to include bar-coded DTID & NSN numbers on turn-in DD Form 1348-1a documents.

[ETID \(Electronic Turn-In Document\)](#)
Link to the live ETID System

[ETID Overview 1007](#) (.ppt)
Using ETID is easy saves generating activities and DRMS time, reduces errors, and provided electronic DD Form 1348-1a.

[ETID Access Request Process](#) (.ppt)
Steps to gain access the live ETID system

[ETID Generator training](#) (.ppt)
Overview of the processes of creating, editing, deleting ETIDs

[ETID DRMO training](#) (.ppt)
Overview of DRMO review process within ETID

[ETID Printing 0206](#) (.ppt)
For printing documentation and labels

[ETID Training and Demo System](#)
Great for training and making test documents requires login & password obtained from contact information at the bottom of welcome page

[FAQs](#)
Fact and Questions

[ETID Reports Available](#)
Create reports of property turned through ETID

[ETID Business Rules](#) (.pdf)

[ETID Hazardous Access 1007](#) (.ppt) and [ETID Hazardous Overview 1007](#) (.ppt)
For specific Hazardous information

ETID - LOGGING IN

Generators
Log In
Here

DRMS ETID

[DR](#)

Version 4.3.7
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[\[Help/Experiencing Problems\]](#)

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Current ETID Users

ETID Generator Login

Click here to *create* turn-in documents.

ETID DRMO Login

Click here to *approve* turn-in documents.

New ETID Users

Account Request

*NOTE: <Account Request> for generators only. DRMO personnel please use AURA to request access.

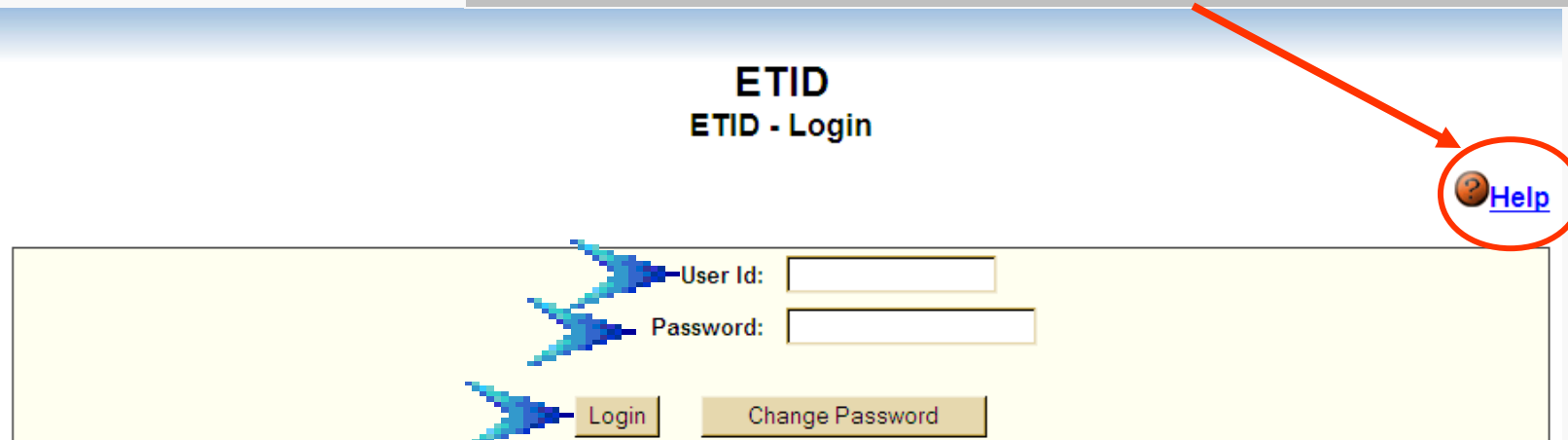
Check Request Status

Click here to check the status of your completed ETID access request, to finish a request you started but did not submit, or to change information as directed by a data owner. You must have your temporary ID and chosen password to log in.

Address  <http://www.drms.dla.mil/etid.html>

ETID LOGIN

Every Screen Has Help Pages



The image shows the ETID Login screen. At the top, it says "ETID" and "ETID - Login". Below this is a yellow rectangular box containing the login fields. On the right side of the screen, there is a red arrow pointing to a circular icon containing a question mark, with the word "Help" next to it.

ETID
ETID - Login

User Id:

Password:

Login Change Password

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications for COMSEC monitoring, investigations, and other authorized purposes.
- At any time, the USG may conduct penetration testing, computer network exploitation, and other authorized activities.
- Communications using this IS may be monitored, intercepted, and disclosed or used for authorized purposes.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests, not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential.

LOGIN: will take you to the status screen

CHANGE PASSWORD

ETID STATUS SCREEN

MAIN MENU

Main Menu

Select ETID Type:

You have 16 new message(s).

FILTERS

Filter ETID List

By DTID:

By Generator:

By Status:

By Date: Beginning Date: Ending Date:

By DoDAAC:

Sort By:

LISTINGS

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
<input type="checkbox"/>	FB4835 - 9133 - 0100	9999- 00COOKIES	50	CHOCOLATE CHIP COOKIES	05/14/2009 12:37 PM	PENDING
<input type="checkbox"/>	FB4835 - 9125 - 0101	7025- PRINTER	3	PRINTER	05/14/2009 09:16 AM	PENDING
<input type="checkbox"/>	FB4835 - 9134 - 8866	2510- 011899724	10	DOOR ASSEMBLY,VEHIC	05/14/2009 09:15 AM	PENDING
<input type="checkbox"/>	FB4835 - 9123 - 7777	9999- 00LSNITEM	44	CUPS OF BEER	05/13/2009 13:41 PM	PENDING
<input type="checkbox"/>	FB4835 - 9128 - 0022	5990- 00RADIO	3	BOSE SOUND WAVE	05/13/2009 13:31 PM	PENDING/REDIRECTED
<input type="checkbox"/>	FB4835 - 9132 - JP87	9999- 00BOMB	3	SONAR BOMB	05/13/2009 10:00 AM	PENDING

ETID STATUS SCREEN

MANAGING FEATURES

**USE FILTERS TO
DISPLAY ETIDS
IN LISTING
BELOW**

Filter ETID List

By DTID: Exactly as

By Generator: Created / Modified By Me

By Status: Pending

By Date: Beginning Date: 04/19/2009

Ending Date: 05/19/2009

By DoDAAC: All DoDAACs

Sort By: Change Date - Newest

Refresh

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
<input type="checkbox"/>	FB4835 - 9133 - 0100	9999- 00COOKIES	50	CHOCOLATE CHIP COOKIES	05/14/2009 12:37 PM	PENDING
<input type="checkbox"/>	FB4835 - 9125 - 0101	7025- PRINTER	3	PRINTER	05/14/2009 09:16 AM	PENDING
<input type="checkbox"/>	FB4835 - 9134 - 8866	2510- 011899724	10	DOOR ASSEMBLY,VEHIC	05/14/2009 09:15 AM	PENDING
<input type="checkbox"/>	FB4835 - 9128 - 0022	5990- 00RADIO	3	BOSE SOUND WAVE	05/13/2009 13:31 PM	PENDING/REDIRECTED
<input type="checkbox"/>	FB4835 - 9132 - JP87	9999- 00BOMB	3	SONAR BOMB	05/13/2009 10:00 AM	PENDING
<input type="checkbox"/>	FB4835 - 9131 - 0000	9999- 00BOMB	3	SONAR BOMB	05/13/2009 09:06 AM	PENDING
<input type="checkbox"/>	FB4835 - 9131 - 0000	9999- 00BOMB	3	SONAR BOMB	05/13/2009 09:06 AM	PENDING

**REMEMBER TO CLICK ON THE REFRESH BUTTON
FOR THE SYSTEM TO SORT THE DATA**

CREATING A NEW ETID

Main Menu

Select ETID Type: Usable (Non-Hazardous) ▼

You have 16 new message(s).

TO CREATE A NEW ETID:

- SELECT ETID TYPE
- SELECT NEW ETID

Filter ETID List

By DTID: Exactly as ▼

By Generator: Created / Modified By Me ▼

By Status: Pending ▼

By Date: Beginning Date: 04/13/2009
Ending Date: 05/13/2009

By DoDAAC: All DoDAACs ▼

Sort By: Change Date - Newest ▼

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
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ENTERING NEW ETID - NSN

Enter a New ETID - Initial Data

 [Help](#)

* DTID:

* Stock Number:

* Receipt Method:

* denotes the field is mandatory

Please ensure inert certifications are provided for proper use in DoD DEMIL Program Bulletin No. 99-005, Change to DoD Chap. 4, Para. B3. Refer to this DoD DEMIL website for more information:

<http://www.demil.osd.mil/>
[Link to Safe Alert Latent Defect \(SALD\)](#)

1. ENTER DTID #
2. ENTER STOCK NUMBER
3. SELECT RECEIPT METHOD
4. CLICK NEXT

**FOR DEMIL
GUIDANCE CLICK
ON THE OSD LINK**

**TO CHECK IF NSN
IS IN SALD, CLICK
ON SALD LINK**

NEW ETID - NSN

* DTID: FB4835 - 9174 - 0010	* Stock Number: 8470- 010928500
* Unit Price: 349.36	* Quantity: <input type="text"/>
Unit Weight: <input type="text"/>	Unit Cube: <input type="text"/>
* <u>Unit of Issue</u> : EA - Each	* Item Nomenclature: BODY ARMOR,FRAGMENT
* Supply Condition: <input type="text"/>	Shelf Life: 0 - Non-deteriorative
* Demilitarization: D - Requires total destruction	Shelf Life Ext. Date: <input type="text"/>
Precious Metals: A - None	Security/Pilferage Classification: 7 - DEMIL Req. - Controlled by DEMIL Cd
Reclamation: <input type="text"/>	ADPE ID: <input type="text"/>
* Disposal Authority: <input type="text"/>	* Processing DRMO: Choose <input type="text"/>
Hazardous: No	Receipt Method: At DRMO
FIIG criticality code: X	
1348 Comment Line 1: <input type="text"/>	
1348 Comment Line 2: <input type="text"/>	
1348 Comment Line 3: <input type="text"/>	
1348 Comment Line 4: <input type="text"/>	

NOTE: PRE POPULATED CHARACTERISTICS

1. ENTER REQUIRED DATA
2. CLICK ON NEXT

Back Next Cancel

* denotes the field is mandatory

*** DENOTES MANDATORY FIELD**

NEW ETID -CONTINUED

Enter a New ETID - DEMIL Confirmation



Has demilitarization been performed?

Back

Next

Cancel



**BASED ON DEMIL CODE OF PROPERTY, ETID
MAY ASK IF DEMIL PERFORMED.**

**ONLY DEMIL CODE G ITEMS MUST BE
DEMILITARIZED BEFORE TURN IN**

NEW ETID - CERTIFICATION PAGE

ETID:

DTID: FB4835-9174-0010

NSN: 8470-010928500

Item: BODY ARMOR,FRAGMENT

- IF A CERTIFICATION IS REQUIRED, SELECT THE CERTIFICATION(S) THAT WILL ACCOMPANY THE TURN-IN.
- CLICK ON TITLE TO VIEW

CERTIFICATION*	
(click to view Cert.)	
<input type="checkbox"/> DEMIL Required Certification**	DoD 4160.21-M-1, Chapter 2 DoD Bulletin 99-007 and DRMS-1 4160.14 Volume VII
<input type="checkbox"/> Inert Certification for Small Arms Weapons and Related Parts	DoD 4160.21-M-1, Chapter 4 and DRMS 4160.14, Volume VII
<input type="checkbox"/> Inert Certification for All Other Property (AEDA residue, Range Residue, ECP, MPPEH)	DoD 4160.21-M, Chapter 4 DEMIL Program Management DRMS-I 4160.14 SECTION 2
<input type="checkbox"/> Classified Property Certification (Declassification Certification)	DoD 4160.21-M-1, Chapter 2 DRMS 4160.14, Volume II, C
<input type="checkbox"/> Metalworking Materials	<input type="checkbox"/> CPU Hard Drive Certification
<input type="checkbox"/> Mutilation Requiring Property)	<input type="checkbox"/> Batch Lot Certification
<input type="checkbox"/> Subsistence Perishable Class	<input type="checkbox"/> Refrigerant Removal Certification
<input type="checkbox"/> Subsistence Perishable Class	<input type="checkbox"/> Batchlotted Textile Property with Infrared/Spectral Reflectance (IR/SR) Characteristics Less Than or Equal to 900 Nanometers Certification

* It is the responsibility of the turn-in activity to determine which certification is required.

** If you do not agree with the Demil code and certification required and a justification for the change.

*** Demil Instructions must accompany all Demil Property.

Title:	Certification of Demilitarization
Reference:	DoD 4160.21-M-1, Chapter 2 DoD Bulletin 99-007 DRMS-I 4160.14, Volume VII
Description:	A certification as quoted below will be signed and dated by a technically qualified government representative, as designated by the responsible commander or agency chief, who actually witnessed the demilitarization of the material whether performed by government or contractor personnel. In cases where the witnessing of demilitarization would unnecessarily subject the witness to hazardous conditions or when the demilitarized material can be laid out to clearly display the residue from each item demilitarized, demilitarization may be certified through inspection of the residue. The certificate will be executed for all items demilitarized and will read as follows:
Certification Statement:	
I CERTIFY THAT THE ITEM(S) LISTED HEREON HAVE BEEN DEMILITARIZED IN ACCORDANCE WITH DoD 4160.21-M-1, DEFENSE DEMILITARIZATION MANUAL, APPENDIX 4, CATEGORY _____, PARAGRAPH _____ AND/OR THE FOLLOWING APPLICABLE REGULATION: _____ Signature: _____ Date: _____ (Certifier) Signature: _____ Date: _____ (Verifier)	

[Back](#) [Next](#) [Cancel](#)

NEW ETID - CONTINUED

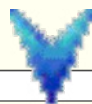
ETID Confirm Screen

Point of Contact:	
Name: Bear, Yogi	Email: Yogi.Bear@jellystone.mil
DSN Phone: 942-5555	Commercial Phone: 011-1-5555555555
Item Description:	
DTID: FB4835 - 9174 - 0010	Stock Number: 8470- 010928500
Quantity: 3	Hazardous: No
Unit Price: 349.36	Total Price: 1,048.08
Unit Weight:	Total Weight:
Unit Cube:	Total Cube:
Unit of Issue: EA - Each	Item Nomenclature: BODY ARMOR,FRAGMENT
Supply Condition: D - Serviceable - test/mods	Shelf Life: 0 - Non-deteriorative
Demilitarization: D - Requires total destruction	Shelf Life Ext. Date:
DEMIL Performed: No	
Precious Metals: A - None	Security/Pilferage Classification: 7 - DEMIL Req. - Controlled by DEMIL Cd
Reclamation: No	ADPE ID:
Disposal Authority: R - Reported as excess	Processing DRMO: COLUMBUS OLD (SX1465)
FIIG criticality code: X	Receipt Method: At DRMO
1348 Comment Line 1:	
1348 Co	
1348 Co	
1348 Co	

**Note
Certification
Selected**

1. **DATA
CORRECT?
SUBMIT**
2. **NEED TO MAKE
A CHANGE?
BACK**

Selected Certifications:
<ul style="list-style-type: none">• DEMIL Required Certification**



<input type="button" value="Back"/>	<input type="button" value="Submit"/>	<input type="button" value="Cancel"/>
-------------------------------------	---------------------------------------	---------------------------------------

NEW ETID – LSN SCREEN

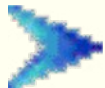
For Help In Creating LSN



* DTID:

* Stock Number:

* Receipt Method:



* denotes the field is mandatory

IF YOU ENTER A LOCAL STOCK NUMBER (LSN) IN THE STOCK NUMBER BOX, YOU WILL BE PROMPTED THROUGH A DIFFERENT SERIES OF SCREENS

NEW ETID - LSN SCREEN

* DTID: FB4835 - 9174 - 0011	* Stock Number: 5990- 00RADIO
* Unit Price: <input type="text"/>	* Quantity: <input type="text"/>
Unit Weight: <input type="text"/>	Unit Cube: <input type="text"/>
* Unit of Issue : EA	* Item Nomenclature: <input type="text"/>
* Supply Condition: <input type="text"/>	Shelf Life: <input type="text"/>
* Demilitarization: <input type="text"/>	Shelf Life Ext. Date: <input type="text"/>
Precious Metals: <input type="text"/>	Security/Pilferage Classification: <input type="text"/>
Reclamation: <input type="text"/>	ADPE ID: <input type="text"/>
* Disposal Authority: <input type="text"/>	* Processing DRMO: <input type="text"/>
Hazardous: No	Receipt Method: At DRMO
FIIG criticality code: <input type="text"/>	
1348 Comment Line 1: <input type="text"/>	
1348 Comment Line 2: <input type="text"/>	
1348 Comment Line 3: <input type="text"/>	
1348 Comment Line 4: <input type="text"/>	

* denotes the field is mandatory

**NOTE: WITH AN LSN, THE
SCREEN DOES NOT PRE-
POPULATE**

NEW ETID – CRITICAL FSC LSN

Manufacturer:	<input type="text"/>
Part Number:	<input type="text"/>
End Item Application:	<input type="text"/>
Justification for LSN:	<input type="text"/>
<input type="button" value="Back"/> <input type="button" value="Next"/> <input type="button" value="Cancel"/>	

LSN ADDITIONAL INFORMATION
MANDATORY FOR CRITICAL FSCS
OPTIONAL FOR OTHER LSNs

NEW ETID

**SUBMITTED ETIDS WILL
APPEAR AS 'PENDING'**

**SUBMITTED
ETIDS WILL SHOW
UP IN THE DRMO'S
ETID STATUS SCREEN
FOR REVIEW**

- WAIT FOR DRMO REVIEW
- FOLLOW UP AS NEEDED

Main Menu

Select ETID Type: Usable (Non-Haz)

[Change Profile](#) [Edit DoDAAC Pr](#)

You have 16 new message(s).

[Get Messages](#)

[New ETID](#)

[Log Out](#)

Filter ETID List

By DTID: Exactly as

By Generator: Created / Modified By Me

By Status: Pending

Beginning Date: 05/24/2009

By Date: Ending Date: 06/23/2009

By DoDAAC: All DoDAACs

Sort By: Change Date - Newest

[Refresh](#)

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
<input checked="" type="checkbox"/>	FB4835 - 9174 - 0011	5990- 00RADIO	2	SONY BOSE IPOD	06/23/2009 14:58 PM	PENDING
<input type="checkbox"/>	FB4835 - 9174 - 0010	8470- 010928500	3	BODY ARMOR,FRAGMENT	06/23/2009 14:36 PM	PENDING

NEW ETID

TO CHECK STATUS

- ALLOW FOR DRMO REVIEW
- ADJUST "By Status" FILTER AND FIND DTID #

Filter ETID List

By DTID: Exactly as

By Generator: Created / Modified By Me

By Status: **Approved by DRMO**

Beginning Date: 05/09/2009

By Date: Ending Date: 06/08/2009

By DoDAAC: All DoDAACs

Sort By: Change Date - Newest

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
<input type="checkbox"/>	FB4835 - 9148 - 0001	5180- 014674677	1	TOOL KIT,PIONEER PL	06/01/2009 02:31 AM	APPROVED
<input type="checkbox"/>	FB4835 - 9133 - 0099	2510- 011899724	100	DOOR ASSEMBLY,VEHIC	05/13/2009 13:29 PM	APPROVED
(1 - 2 of 2)						

ONCE ETID IS APPROVED
CLICK LINK TO
SCHEDULE TURN IN



[Link to Schedule Property Turn-Ins of Approved ETIDs](#)
[Link to DRMS \(DRMO\) Locations Look-up](#)

VIEW ETID

**VIEWING AN ETID
ALLOWS ONE TO
REVIEW INFORMATION
AND PROVIDES
ADDITIONAL OPTIONS**

- **EDIT**
- **COPY**
- **DELETE**
- **PRINT**

**DOUBLE CLICK
ON THE DTID
TO VIEW**

Main Menu

Select ETID Type:

You have 19 new message(s).

Filter ETID List

By DTID:


By Generator:

By Status:

By Date: Beginning Date:
Ending Date:

By DoDAAC:

Sort By:

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
	FB4835 - 9132 - JP87	9999- 00BOMB	3	SONAR BOMB	06/08/2009 11:08 AM	REJECT
<input type="checkbox"/>	FB4835 - 9132 - JP87 - C	7025- 00PRINTER	1	DELL 5100 CN	06/08/2009 11:08 AM	REJECT

EDIT ETID

Point of Contact:

Name: Bear, Yogi
DSN Phone: 942-5555

Email: [Yogi](#)
Commercial Phone: 011-

**ONLY ETIDs IN PENDING
AND REJECTED STATUS
CAN BE EDITED**

Item Description:

DTID: FB4835 - 9132 - JP87 - C
Quantity: 1
Unit Price: 1000.00
Unit Weight:
Unit Cube:
Unit of Issue: EA - Each
Supply Condition: A - Serviceable w/o qualifications
Demilitarization: A - Not Required
Precious Metals:
Reclamation: No
Disposal Authority: N - Not reportable
FIIG criticality code:
1348 Comment Line 1:
1348 Comment Line 2:
1348 Comment Line 3:
1348 Comment Line 4:
ETID Status: REJECT

Stock Number: 702
Hazardous: No
Total Price: 1,000.
Total Weight:
Total Cube:

Item Nomenclature: DELL 5100 CN
Shelf Life: 0 - Non-deteriorate
Shelf Life Ext. Date:
Security/Pilferage Classification:
ADPE ID:
Processing DRMO: COL
Receipt Method: At D

Use Edit to:

- Make Changes After Submittal
- Make Changes If Rejected

Manufacturer:

Part Number:

End Item Application:

Justification for LSN:

Reject Reasons:

Reject Reason Text: Need Hard Drive Label

Selected Certifications:

(None)

[Back](#) [Edit](#) [Delete](#) [Copy](#) [Print](#)

OPTIONS:

- **EDIT**
- DELETE
- COPY
- PRINT

EDIT ETID

* DTID: FB4835 - 9132 - JP87 - C

* Unit Price: 1000.00

Unit Weight:

* Unit of Issue: EA

* Supply Condition: A - Serviceable w/o qualifications

* Demilitarization: A - Not Required

Precious Metals:

Reclamation: No

* Disposal Authority: N - Not reportable

Hazardous: No

FIIG criticality:

* Stock Number: 7025- 00PRINTER

* Quantity: 1

Unit Cube:

* Item Nomenclature: DELL 5100 CN

Shelf Life: 0 - Non-deteriorative

Shelf Life Ext. Date:

Security/Pilferage Classification:

ADPE ID:

* Processing DRMO: COLUMBUS OLD (SX1465)

Back Next

* denotes the field

1. EDIT DATA

2. CLICK NEXT WHEN FINISHED

PRE POPULATED
NSN DATA
CANNOT BE
EDITED

EDIT CERTIFICATIONS

- Change A Certification
- Add Additional Certification
- Delete Certification

Help

ETID:

DTID: FB4835-9128-0022

NSN: 5990-00RADIO

Item: BOSE SOUND WAVE

	CERTIFICATION*	Reference(s)
	(click to view Cert.)	
<input type="checkbox"/>	DEMIL Required Certification**	DoD 4160.21-M-1, Chapter 2 DoD Bulletin 99-007 and DRMS-1 4160.14 Volume VII
<input type="checkbox"/>	Inert Certification for Small Arms Weapons and Related Parts	DoD 4160.21-M-1, Chapter 4 and DRMS 4160.14, Volume VII
<input type="checkbox"/>	Inert Certification for All Other Property (AEDA, Range Residue, ECP, MPPEH)	DoD 4160.21-M, Chapter 4 DEMIL Program Management Bulletin 99-005 and DRMS-I 4160.14 SECTION 2, CHAPTER 4
<input type="checkbox"/>	Property Certification (Declassification)	DoD 4160.21-M-1, Chapter 2 and DRMS 4160.14, Volume II, Chapter 2
<input type="checkbox"/>	Machine Certification	DoD 4160.21-M, Chapter 4 DRMS-I 4160.14 Volume II, Chapter 4
<input type="checkbox"/>	Required Property Certification (Defective)	DoD 4160.21-M, Chapter 4 and DRMS-I 4160.14, Volume II, Chapters 2 and 4
<input type="checkbox"/>	Property Certification (Unfit Semi-Class 2)	DoD 4160.21-M, Chapter 4 and DRMS-I 4160.14, Vol II, Chapter 4
<input type="checkbox"/>	Property Certification (Unfit Semi-Class 3)	DoD 4160.21-M, Chapter 4 and DRMS-I 4160.14, Vol II, Chapter 4

EDIT - REVIEW

Point of Contact:

Name: Bear, Yogi
DSN Phone: 942-5555

Email: Yogi.Bear@jellystone.mil
Commercial Phone: 011-1-5555555555

Item Description:

DTID:	FB4835 - 9132 - JP87 - C	Stock Number:	7025- 00PRINTER
Quantity:	1	Hazardous:	No
Unit Price:	1000.00	Total Price:	1,000.00
Unit Weight:		Total Weight:	
Unit Cube:		Total Cube:	
Unit of Issue:	EA - Each	Item Nomenclature:	DELL 5100 CN
Supply Condition:	A - Serviceable w/o qualifications	Shelf Life:	0 - Non-deteriorative
Demilitarization:	A - Not Required	Shelf Life Ext. Date:	
Precious Metals:		Security/Pilferage Classification:	
Reclamation:	No	ADPE ID:	
Disposal Authority:	N - Not reportable	Processing DRMO:	COLUMBUS OLD (SX1465)
FIIG criticality code:		Receipt Method:	At DRMO
1348 Comment Line 1:			
1348 Comment Line 2:			
1348 Comment Line 3:			
1348 Comment Line 4:			
ETID Status:	PENDING		

Manufacturer:
Part Number:
End Item Application:
Justification for LSN:

**AFTER EDITING:
REVIEW &
RESUBMIT ETID**

Selected Certifications:

(None)

[Back](#) [Submit](#) [Cancel](#)

DELETE AN ETID

Point of Contact:

Email:

Commercial Phone:

**Delete If Property
Will Not Be
Turned-in**

**ONLY ETIDs IN
PENDING AND
REJECTED STATUS
CAN BE DELETED**

Stock Number:

Hazardous:

Total Price:

Total Weight:

Total Cube:

Item Nomenclature: PARKA,COLD WEATHER

Shelf Life: 0 - Non-deteriorative

Shelf Life Ext. Date:

Security/Pilferage Classification: U - Unclassified

ADPE ID:

Processing DRMO: COLUMBUS OLD (SX1465)

Receipt Method: At DRMO

Unit Cube:

Unit of Issue: EA - Each

Supply Condition: H - Unserviceable

Demilitarization: A - Not Required

Precious Metals: A - None

Reclamation: No

Disposal Authority: N - Not reportable

FIIG criticality code: X

1348 Comment Line 1:

1348 Comment Line 2:

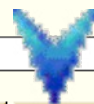
1348 Comment Line 3:

1348 Comment Line 4:

ETID Status: PENDING

Selected Certifications:

(None)



Back Edit Delete Copy Print

OPTIONS:


1. EDIT
2. DELETE
3. COPY
4. PRINT

DELETE ETID CONFIRMATION

Delete ETID:

DTID: FB4835-9155-SLB1
Stock Number: 8415-014219272
Item Nomenclature: PARKA,COLD WEATHER

Once the 'Delete' button has been pressed, this ETID will be permanently removed from the database.



1. CONFIRMATION WARNING MESSAGE APPEARS
2. CLICK ON DELETE

COPY ETID

Point of Contact:

Name: Bear, Yogi
DSN Phone: 942-5555

Email: [Yogi P](#)
Commercial Phone: 01

Item Description:

DTID: FB4835 - 9155 - SLB1
Quantity: 7
Unit Price: 165.33
Unit Weight:
Unit Cube:
Unit of Issue: EA - Each
Supply Condition: H - Unserviceable
Demilitarization: A - Not Required
Precious Metals: A - None
Reclamation: No
Disposal Authority: N - Not reportable
FIIG criticality code: X
1348 Comment Line 1:
1348 Comment Line 2:
1348 Comment Line 3:
1348 Comment Line 4:
ETID Status: PENDING

Stock Number:
Hazardous:
Total Price: 1,
Total Weight:
Total Cube:

Item Nomenclature: PARKA,COLD WEATHER
Shelf Life: 0 - Non-deteriorative
Shelf Life Ext. Date:
Security/Pilferage Classification: U - Unclassified
ADPE ID:
Processing DRMO: COLUMBUS OLD (SX1465)
Receipt Method: At DRMO

**COPY SAVES
TIME FOR SIMILAR
PROPERTY
TURN INS**

Selected Certifications:

(None)



Back Edit Delete Copy Print

OPTIONS:


- EDIT
- DELETE
- **COPY**
- PRINT

COPY ETID

* DTID:

* Stock Number:

* Receipt Method:



* denotes the field is mandatory

1. TYPE IN NEW DTID NUMBER
2. CLICK ON NEXT

* DTID: FB4835 - 9166 - 0909

* Unit Price: 165.33

Unit Weight:

* Unit of Issue: EA - Each

* Supply Condition:

* Demilitarization: A - Not Required

Precious Metals: A - None

Reclamation:

* Disposal Authority:

Hazardous: No


FIIG criticality code: X

1348 Comment Line 1:

1348 Comment Line 2:

1348 Comment Line 3:

1348 Comment Line 4:



* denotes the field is mandatory

* Stock Number: 8415- 014219272

* Quantity:

Unit Cube:

* Item Nomenclature: PARKA,COLD WEATHER

Shelf Life: 0 - Non-deteriorative

Shelf Life Ext. Date:

Security/Pilferage Classification: U - Unclassified

ADPE ID:

* Processing DRMO:

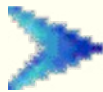
Receipt Method: At DRMO

3. TYPE IN DATA, MAKE CHANGES
4. CLICK ON NEXT
5. REVIEW - SUBMIT

EDIT USER PROFILE

**Change Profile
When Personal
Information
Changes**

Main Menu



Select ETID Type:

You have 16 new message(s).

Filter ETID List

By DTID:

By Generator:

By Status:

By Date:

Beginning Date:

Ending Date:

By DoDAAC:

Sort By:

**NO NEED TO REAPPLY FOR ACCESS IF
REASSIGNED**

CHANGE PROFILE

- **CHANGE NECESSARY FIELDS**
- **CLICK ON SAVE MY CHANGES**

Name and Employee ID

* Your First Name:
Middle Initial:
* Your Last Name:
* Last 6 Digits of SSN or Last 3 Digits of Local National ID:
* CONUS Code:

Work Address

* Your Company/Department/ Organization/Agency Name:
Unit/Office Symbol:
* Street Address/PO Box/Mail Stop #:
* City/APO/FPO State
* Zip/Postal Code
* Country
* Time Zone Where You Work

Email Address, Phone

* Your Work Email Address:
* Country Code:
* Commercial Phone Number:
Commercial Phone Extension:
DSN Phone Number:

Supervisor Information

* Supervisor's Name:
* Supervisor's Phone:
* Supervisor's Email Address:

ETID Options

* Certified for Hazardous Turn-in:



Save My Changes

Cancel

EDIT DoDAAC PROFILE

Main Menu

Select ETID Type:

You have 16 new message(s).

By DTID:

By Generator:

By Status:

By Date: Beginning Date: Ending Date:

By DoDAAC:

Sort By:

• **CLICK ON EDIT DoDACC PROFILE**

**Need To Turn In
To Different DRMO?**

**Need To Turn In
Under Different
DoDAAC?**

EDIT DoDAAC PROFILE

Modify DoDAAC Profile



- ADD NEW TURN-IN DODAAC
- ADD NEW DRMO DODAAC
- YOU WILL TURN-IN TO
- CLICK ADD

* Enter Generator DoDAAC:

(this is a DoDAAC that you will turn-in property under)

* Enter Corresponding DRMO DoDAAC:

(this is the DoDAAC that you will turn property into for the above Generator DoDAAC)

Add

[\(click here to view list of DRMOs\)](#)

Current DoDAAC Associations

Generator DoDAAC and Affiliated DRMO DoDAAC:

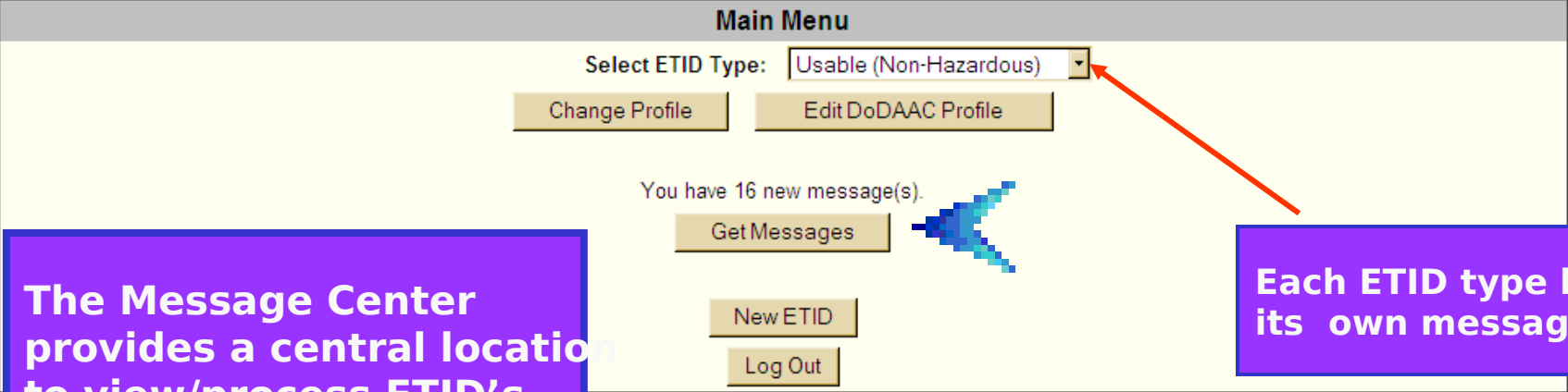
703359 --> SX1465
EY3535 --> SH510C
FB4835 --> SH510C
FB4835 --> SX1465

Delete

- CLICK ON ASSOCIATION
- CLICK DELETE

LINK TO VIEW
DRMO DoDAACs

ETID MESSAGE SYSTEM



The screenshot shows the 'Main Menu' of the ETID Message System. At the top, there is a header 'Main Menu'. Below it, a 'Select ETID Type:' dropdown menu is set to 'Usable (Non-Hazardous)'. An orange arrow points from a text box on the right to this dropdown. Below the dropdown are two buttons: 'Change Profile' and 'Edit DoDAAC Profile'. In the center, it says 'You have 16 new message(s)' next to a blue pixelated arrow pointing left. Below this is a 'Get Messages' button. At the bottom are 'New ETID' and 'Log Out' buttons. Two purple text boxes provide context: one on the left explains the Message Center's purpose, and one on the right explains that each ETID type has its own messages.

Main Menu

Select ETID Type: Usable (Non-Hazardous)

Change Profile Edit DoDAAC Profile

You have 16 new message(s).

Get Messages

New ETID

Log Out

The Message Center provides a central location to view/process ETID's based on actions taken by a DRMO/Generator or are in need of an action to be taken

Each ETID type has its own messages

Generators will receive messages when an ETID or Waste Profile Sheet (WPS) has been approved, rejected, or when a ETID is redirected to another DRMO.

DRMOs will receive messages notifying them that an ETID or WPS has been submitted, resubmitted, edited, deleted, or redirected to them.

ETID MESSAGE CENTER

Main Menu

[Back to Status Page](#)

Viewing Usable (Non-Hazardous) Messages.

Totals reflect all messages for ETIDs "created by me" available for viewing without application

Action Required: 9 new message(s)
Warning: 5 new message(s) - 1 read message(s)
Info: 2 new message(s) - 5 read message(s)

Main Menu provides a summary of all messages related to ETIDs created by the user

Set Filter Options To List Messages

Filter Messages

By Document Type:

By Identifier:

By Priority:

By Status:

By Generator DoDAAC:

Beginning Date:

By Date: Ending Date:

Sort By:

[Refresh](#)

You can view messages for ETIDS created by other users too if necessary

Select for Action	DTID	Subject	Status	Priority	Date
<input type="checkbox"/>	DTID: FB48358038JRD37	Usable ETID has been rejected by DRMO	New	Action Required	02/27/2008
<input type="checkbox"/>	DTID: FB48358038KLR2	Usable ETID has been rejected by DRMO	New	Action Required	02/27/2008 15:26 PM
<input type="checkbox"/>	DTID: FB48358038NCF6	Usable ETID has been rejected by DRMO	New	Action Required	02/27/2008 15:26 PM

MESSAGE CENTER MANAGING FEATURES

LISTING

Click on the DTID number to view the ETID and message.

You can process the ETID (edit, delete, resubmit) from the message center.

Select for Action	DTID	Subject	Status	Priority	Date Sent
<input type="checkbox"/>	DTID: FB48359132JP87	Usable ETID has been rejected by DRMO	New	Action Required	06/08/2009 11:08 AM
<input type="checkbox"/>	DTID: FB48359132JP87C	Usable ETID has been rejected by DRMO	New	Action Required	06/08/2009 11:08 AM
<input type="checkbox"/>	DTID: FB483591480001	Usable ETID has been approved by DRMO	Read	Info	06/01/2009 02:31 AM
<input checked="" type="radio"/>	Selected from	Click on the Select for Action Button to change message status and delete messages			
<input type="radio"/>	Select All on F				
					(1 - 3 of 3)
This button will mark all selected info messages as Read.			This button will Delete all messages that have previously been read.		
<input type="button" value="Read"/>			<input type="button" value="Delete"/>		

MESSAGE PRIORITY DEFINITIONS

- **Action Required** messages require the user to complete an action on an ETID or WPS (i.e., review an ETID, edit/delete a rejected ETID). These messages will automatically be deleted when the required action is completed.
- **Warning** messages identify an event that has occurred that the user should know about, but no direct action is required (i.e., a generator will receive a message that an ETID has been redirected). After the message is read, the user can delete the message.
- **INFO** messages identify a normal event in the processing of the document has occurred (i.e., ETID has been submitted for review; ETID has been approved). These can also be deleted by the user after reading.

ETID – GENERATOR REPORTS

DEFENSE LOGISTICS AGENCY
Defense Reutilization & Marketing
DoD's Provider of Choice for Worldwide Reuse, Recycling and Disposal

Site Index | Policy Statements | FOIA | Contact Us

DRMS Home

ABOUT DRMS PUBLIC AFFAIRS PUBLICATIONS

Welcome

DRMS HOME

DRMS (DRMO) Locations

Military/Government Usable Property Turn-Ins

Military/Government Scrap Property Turn-Ins

» Electronic Turn-In Document (ETID)

» Web Based Documents (WEB DOCs)

Property Search for Military, Federal, State & Special Programs

» MILSTRIP Search

Recycling Control Point (RCP)

Furniture Available

Property for Sale to Public

Contracting

Environmental/Hazardous Disposal Guidance

ETID System

ETID Training and Demo System

ETID Reports Available

ETID Additional Information

The Defense Reutilization and Marketing Service is part of the Agency. Our mission is to provide the DoD's best value service and great performance to our customers for the reuse, transfer, and disposal of military and government property.

**NO ACCESS
TO ETID
REQUIRED**

DRMS created a document system for generating activities. ETID a full service turn-in management system that assists customers in preparing and maintaining their Turn-in records. A system that creates correct, legible, to include bar-coded DTID & NSN numbers on turn-in DD Form 1348-1a documents.

[ETID \(Electronic Turn-In Document\)](#)

Link to the live ETID System

[ETID Overview 1007](#) (.ppt)

Using ETID is easy saves generating activities and DRMS time, reduces errors, and provided electronic DD Form 1348-1a.

[ETID Access Request Process](#) (.ppt)

steps to gain access the live ETID system

[ETID Generator training](#) (.ppt)

Overview of the processes of creating, editing, deleting ETIDs

[ETID DRMO training](#) (.ppt)

Overview of DRMO review process within ETID

[ETID Printing 0206](#) (.ppt)

For printing documentation and labels

[ETID Training and Demo System](#)

Great for training and making test documents requires login & password obtained from contact information at the bottom of welcome page

[FAQs](#)

Fact and Questions

[ETID Reports Available](#)

Create reports of property turned through ETID

[ETID Business Rules](#) (.pdf)

[ETID Hazardous Access 1007](#) (.ppt) and [ETID Hazardous Overview 1007](#) (.ppt)

For specific Hazardous information

ETID HAS REPORT CAPABILITIES

ETID – GENERATOR REPORTS

2 TYPES OF REPORTS

- CURRENT STATUS
- HISTORY

ORACLE® Discoverer Viewer
Business Intelligence

[Exit](#)

[Connect](#) >

Worksheet List



Search

Type in a search string to find a specific workbook or result set. Use the drop-down menu to choose between Database and Scheduled Workbooks.

Search

Result List

[Expand All](#) | [Collapse All](#)

⊕			
Focus	Name	Description	Owner
	Discoverer Workbooks		
⊕	▶  ETID Turn in Information - Current Status	Provides a current status listing of submitted ETIDs for a given DoDAAC/Timeframe.	PUB
⊕	▶  ETID Turn in Information - History	Provides a status history of submitted ETIDs for a given DTID number or DoDAAC/timeframe.	PUB

ETID – GENERATOR REPORTS

SELECT PARAMETERS

[Connect](#) > [Workbooks](#) >

ETID Turn in Information - Current Status - ETID TURN IN - CURRENT STATUS

Worksheets

ETID TURN IN - CURRENT
STATUS

Parameters Needed

Select values for the following parameters.

* Indicates required field

* Enter the Starting Date for
the report

Enter DD-MMM-YYYY example: '01-JAN-2005' (Example: 23-JUN-2009)

* Enter Ending Date for the
report

DD-MMM-YYYY Example 01-JAN-2005 (Example: 23-JUN-2009)

* Enter Desired DoDAAC(s)

Separate Multiple DoDAACs be comma example: N68836,N00383 (Use % as a wildcard.)

* Enter desired DRMO
DoDAAC(s)

Enter DRMO DoDAAC or "%" for all, example: SG4070 or % (Use % as a wildcard.)

ETID - GENERATOR REPORTS

ETID Turn-In Information - Current Status

Page 1 of 4 25 rows per page

	Dtid	Fsc	Niin	NSN	Quantity	Unit Price	Unit Of Issue Cd	Total Cost	Status Cd	Status Date	Ship To
1	EY865060030003	5820	00RADIO	582000RADIO	26	\$1,000	EA	\$26,000.00	APPROVED	04-JAN-2006	SYE36
2	EY865060030004	5820	00RADIO	582000RADIO	28	\$1,544	EA	\$43,231.16	APPROVED	04-JAN-2006	SYE36
3	EY865060040008	5820	00RADIO	582000RADIO	47	\$710	EA	\$33,370.00	APPROVED	06-JAN-2006	SYE36
4	EY865060110001	5820	00ICM59	582000ICM59				\$1,083.96	APPROVED	17-JAN-2006	SYE36
5	EY865060110002	6710	00CAMERA	671000CAMERA				\$2,000.00	APPROVED	17-JAN-2006	SYE36
6	EY865060110003	4940	00PAINTGN	494000PAINTGN				\$2,000.00	APPROVED	17-JAN-2006	SYE36
7	EY865060110004	7025	00MONITOR	702500MONITOR				\$2,000.00	APPROVED	17-JAN-2006	SYE36
8	EY865060110005	6130	00NLN4569	613000NLN4569				\$6,000.00	APPROVED	17-JAN-2006	SYE36
9	EY865060110006	5895	00TM551	589500TM551				\$400.00	APPROVED	17-JAN-2006	SYE36
10	EY865060110007	7025	00C2001A	702500C2001A	2	\$1,342		\$2,684.00	APPROVED	17-JAN-2006	SYE36
11	EY865060110008	7010	00PPI7500	701000PPI7500	1	\$2,000	EA	\$2,000.00	APPROVED	17-JAN-2006	SYE36
12	EY865060110009	6720	00CAMERA	672000CAMERA	3	\$200	EA	\$600.00	PROCESSED INTO DAISY	25-JAN-2006	SYE36
13	EY865060110010	5815	00UF270M	581500UF270M	3	\$1,125	EA	\$3,375.00	APPROVED	17-JAN-2006	SYE36
14	EY865060110011	5836	00VCR	583600VCR	5	\$400	EA	\$2,000.00	APPROVED	24-JAN-2006	SYE36
15	EY865060110012	5820	00RADIO	582000RADIO	1	\$1,000	EA	\$1,000.00	APPROVED	28-JAN-2006	SYE36
16	EY865060130001	7110	006020229	7110006020229	8	\$107	EA	\$856.00	APPROVED	17-JAN-2006	SYE36
17	EY865060130002	7110	001058616	7110001058616	8	\$170	EA	\$1,364.00	APPROVED	17-JAN-2006	SYE36
18	EY865060130003	7110	002738785	7110002738785	5	\$78	EA	\$388.45	APPROVED	17-JAN-2006	SYE36
19	EY865060130004	7110	002814469	7110002814469	8	\$140	EA	\$1,123.12	APPROVED	17-JAN-2006	SYE36

ETID and Intransit Control System (ICS)

- The ICS is a DoD tracking system for property designated for disposal by DRMS.
- ETID was designed to improve compliance with the ICS requirements.
 - Property that meets ICS criteria is automatically entered for the generator
- Approved ETIDs that are never turned in can cause ICS mismatches

Use ETID for legitimate
Turn-ins

Notify DRMO if property subject
to ICS tracking will not be turned in

ETID GENERATOR POINT OF CONTACT

For Program information/comments, please contact:

ETID Access, Log-On Issues, Usable Property, or Hazardous Property

By e-mail: [DRMS ETID](#)

For any ETID Issues phone: (commercial) 269-961-5912 or (DSN) 661-5912

For any ETID Issues excluding Hazardous phone: (commercial) 269-961-7069 or (DSN) 661-7069

For questions regarding specific turn ins through ETID,
please use this link to obtain contact information for your turn in DRMO:

[Link to DRMS \(DRMO\) Locations Look-up](#)

For Password Resets, please contact (24 hours/7 days a week):

By commercial phone: 269-961-4999

By DSN: 661-4999

By e-mail: [Password Resets](#)

For Application/Technical Support, please contact:

By e-mail: [DRMS Help desk](#)

By phone: (commercial) 269-961-4999 or (DSN) 661-4999